

ORDINANCE 2022-3

**AN ORDINANCE AMENDING THE SPECIFICATIONS AND STANDARDS FOR
ACCEPTANCE OF MUNICIPAL IMPROVEMENTS-
GUIDELINES FOR WATER AND SEWAGE CONNECTIONS**

WHEREAS, the Town of Kouts, Porter County, Indiana has adopted certain requirements for construction of municipal improvements in the Town of Kouts; and

WHEREAS, it is in the best interest of the citizens of the Town to amend the specifications and standards to better define procedures and policies for installation requirements when users are connecting to the Town of Kouts water and/or sewer system.

WHEREAS, the guidelines shall apply for all users; residential, commercial, industrial, and institutional connecting to the Town of Kouts sewer and/or water system.

NOW, THEREFORE, BE IT ORDAINED, by the Town Council of the Town of Kouts, Porter County, Indiana, that a guideline entitled "Town of Kouts Guidelines for Water and Sewage Connections" is hereby adopted as guidelines for installation of water and sewer connections, and are made a part hereof. Said Guidelines are available at the Clerk-Treasurers office at the Kouts Town Hall.

NOW, THEREFORE, BE IT FURTHER ORDAINED, that any and all such ordinances or parts of Ordinances or Guidelines that are in conflict with the Provisions of this Ordinance are hereby repealed and of no further force and effect.


NOW, THEREFORE, BE IT FURTHER ORDAINED, that an emergency exists for the immediate passage of this Ordinance.

NOW, THEREFORE, BE IT FURTHER ORDAINED this Ordinance shall be in full force and effect 30 days after its passage and posting in accordance with IC § 36-5-2-10.


PASSED AND ADOPTED, by the Town Council for the Town of Kouts, Porter County, Indiana this 11 day of July, 2022.

(SIGNITURES ON NEXT PAGE)

**TOWN COUNCIL
TOWN OF KOUTS, INDIANA**



Tyler Brock, President

absent
Blake Jefferson


CJ Wittmer


Robert Forster

Attest:


Laurie Tribble
Clerk-Treasurer


Harold Salyer

TOWN OF KOUTS GUIDELINES FOR WATER AND SEWAGE CONNECTIONS

The following guidelines shall apply for all residential, commercial, industrial, and institutional users connecting to the Town of Kouts sewer and water system. Prior to any water and/or sewage connection to the Town of Kouts utility, the following is required:

1. An application for sewage and water connection permit shall be completed with a detailed sketch of the proposed service lines. Installation of sewer and water lines under driveways should be avoided.
2. Connection fee to be determined by Kouts Ordinance as amended from time to time, (Residential \$1800.00 for water and \$1800.00 for sewer) shall be paid. Commercial and institutional fees are based on service size and will be determined on a case-by-case basis, based on the size of the connection and meter as well as the complexity of the installation. Meter fees and meter connection parts are additional to the connection fee and are also based on service size and current rates or costs.
3. Developers of commercial, multi-family, industrial and institutional facilities shall provide a building fixture count and calculations justifying the size of proposed service connections (both water and sewer).
4. After appropriate connection fees are paid and a signed application is submitted and approved, applicant may proceed with installation. Two (2) working days' notice shall be given prior to excavation and installation of service lines. For the installation, the Town of Kouts will provide the following:
 - A. Inspection of installation and restoration of the site including the Town right-of-way. No excavation shall be backfilled prior to inspection unless approved by the Town.
 - B. Water meter connections which include: vault meter, resetter, curb box and stem, (corporation stop, full repair clamp, tapping sleeve if necessary), pit casting/lid, and insulator. Typically, the meter must be installed in an approved meter pit unless the meter has been preapproved to be installed in the building. In those cases, materials provided by the Town will be on a case-by-case basis. Location of the meter in a building will be determined by the Town. All fees are due and payable before parts are released at the town garage, located at 406 Kouts St.
 - C. A Town representative will install meter after contractor installs utilities per Town of Kouts guidelines.
5. The applicant is responsible for the following:
 - A. If contractor is providing own materials, they must be approved by the Town for service installation, as listed in the Town of Kouts Specifications Manual.
 - B. All excavation for the work to be done.
 - C. All labor for installation of service.
 - D. Expense for boring which is required unless cutting the road is the only feasible alternative. Road cuts will only be allowed if prior approval by the Town is obtained. (Road cut permit if required.)
 - E. Backfilling, seeding, sidewalk, road repair and other restoration. All restoration will be performed as specified by the Town.
 - F. Calling for locates of utilities prior to excavation as required by Indiana State Law. Call in locates

- before digging.
- G. Maintenance of the lines on the customer's side of the curb stop for water services and for the entire lateral to the main for sewer services. In areas where there is curbing, a "W" shall be etched into curb to designate the location of the water service.
 - H. The applicant will pay for the initial water meter.
 - I. Curb box shut off valves should remain on the highest level until final grade is done then lowered to level with the ground in order not to bury shut-off. If riser is necessary a charge will apply.
 - J. Water taps are to be at the 10 or 2 o'clock position on water main with full stainless steel, repair clamp tapping sleeve.
6. The following materials are specified for residential water services:
- A. One-inch (1") minimum diameter Type "K" soft annealed copper conforming to ASTM B-88. Poly tubing with a tracer wire will also be allowed provided stiffener inserts are to be used with compression fittings with poly tubing. No barb fittings or hose clamps are acceptable with poly tubing.
 - B. Corporation stops and curb stops shall be first quality non-lead bronze with compression connections Mueller or Ford Company or equal. In the event the water main needs to be tapped, a full circle stainless steel repair clamp type tapping saddle shall be used.
 - C. Curb stop boxes shall be one-inch (1") arch pattern. All curb boxes, installed on right-of-way and meter pit installed on resident property, shall be provided with an extension if needed. Boxes shall be Mueller or Ford Company or equal.
 - D. Prior to the Town setting the water meter, the following must be performed:
 - For inside meter set only when applicable and at Town's discretion, the supplied copper meter horn or yoke shall be installed in accessible location. The meter will NOT be installed in crawl spaces or other hard to access areas. A full port, ball valve the size of the service must be installed before and after the copper horn. The meter will NOT be installed in crawl spaces or other hard to access areas. Typically, meters will be required to be in meter pits.
 - Pits and curb boxes are NOT allowed in sidewalks or driveways.
 - Curb box shall be installed prior to the pit in the right-of-way.
 - Curb box and pit must be operable and be above or flush with ground grade. Meter will NOT be set if they are not to grade. Additional fees may apply for second trip.
 - A full port ball valve will be installed in the building as a main shutoff for the property owner.
 - E. Please call 219-766-3312 to have the meter installed. Please allow two (2) working days' notice before our service representative can actually install your meter. Someone must be present to let in the service representative if meter inside residence and in case there is a problem. In the event that our representative arrives and an installation cannot be made, we will have to reschedule for another installation date and there will be a \$25.00 fee that must be paid before a second trip is made to install the meter. Each additional trip will be an additional fee per visit.
7. Backflow protection is required on any necessary water service and has to comply with Indiana State Law 327-IAC-8-10.
8. All irrigation systems new or existing MUST BE EQUIPPED with an approved backflow prevention assembly and properly maintained and tested by homeowner.
9. The following is specified for sewer lateral installation:
- A. Before a building sewer can be buried or put into use, it must be inspected and approved by a

representative from the Town of Kouts as to be in compliance with minimum standards for design, materials, and workmanship. Any building sewer laterals backfilled prior to an inspection approval will be required to be re-excavated. A re-inspection fee will be required of the applicant in the event a second or third visit to the site is required. A fee for each visit will be assessed to applicant

- B. Only approved piping materials may be used. All piping and fittings must be 6-inch minimum diameter listed TYPE PVC (Polyvinyl Chloride) SDR 35 or SDR 26 meeting ASTM D-3034 standards. Piping and fittings shall have elastomeric joints conforming to the requirements of ASTM F-477 and D-3212 standards. Commonly called push-on joints. Glue together joints will not be approved. Typically, SDR 35 will be acceptable unless the pipe is located in a shallow trench with minimal cover of 3' or it is within 100 feet of a water well.
 - C. All joints and connections shall be of the approved type. Jointing shall be done according to manufacturer's recommendations and meet ASTM-3212 standards.
 - D. All joints shall be gas and watertight.
 - E. Building sewers shall have a minimum of one-eighth inch (1/8") fall per foot. Suggested fall of one-quarter inch (1/4") per foot is recommended.
 - F. A building sewer cleanout shall be installed a minimum of eighteen-inches (18") from the building for the purpose of rodding the sewer. (LFA suggests two-way sewer cleanouts).
 - G. Building sewers shall have cleanouts installed at least every one hundred feet (100') if lateral is over 100'.
 - H. Accessible cleanouts shall be installed at every change of direction of the building sewer where the degree of change is greater than a forty-five-degree (45°) angle. (90° fittings are not allowed.)
 - I. Cleanouts shall be extended to grade and shall be a "Y" fitting installed in the direction of sewer flow with a forty-five-degree (45°) fitting directed to grade.
 - J. Cleanout shall be of the same size as the pipes they serve.
 - K. Cleanout access shall not be covered with any finishing material and shall be readily accessible. Cleanout shall be plugged or capped with a threaded lid.
 - L. Building sewers shall be installed using the shortest and straightest route to the sewer main. Interior plumbing changes would be preferable to eliminate direction changes and extensive outside digging.
 - M. All fittings shall be installed to guide sewage in the direction of flow.
 - N. Building sewers shall have a minimum of eighteen inches (18") of ground cover to finished grade in grassy areas. Cover less than 42" in paved or gravel areas must be approved by the Town.
 - O. Existing septic tanks shall be pumped of contents and properly abandoned in accordance with the Indiana State Department of Health requirements (410 IAC 6-8.3-90).
 - P. A tracer wire is to be installed from cleanout to lateral end. In areas where there is curbing, an "S" shall be stamped or cut into curb at lateral location.
10. Silt fencing (or approved equal) shall be erected behind the curb back upon completion of curb construction. Silt fencing shall also be erected at any location where disturbed soil slope toward storm sewer drain or adjacent property or other structure area. Silt fencing shall be erected using sturdy wood or supports with the bottom edge of the fabric securely anchored in the soil by trenching. The contractor shall maintain the silt fence on a regular basis. Silt fencing shall not be removed until vegetation is established and risk of erosion and sediment runoff has been eliminated.

For more detailed information, refer to the Indiana Plumbing Codes.

If a lot does not have an existing tap to the sewer, the Town Engineer will specify what type of connection will be allowed to tap the existing sewer. Costs will be the responsibility of the homeowner or its

representative.

Homeowners will be responsible to maintain the building sewer lateral from the building to the sewer main. Correct installation is essential to eliminate future costly problems.

It is required that no non-waste, waste producing units shall be connected to the line. These include sump pumps, foundation drains, rain run-off gutters, etc. All wastewater producing units must be connected to the sewer lines. These include washing machines for clothing.

Schedule of fees:

First inspection for water and sewage connections that can be completed in one visit is included. If second inspection- \$25 for water and sewer, each inspection thereafter, \$50 all of which are payable before services rendered.

In the event any laterals are backfilled prior to inspection and approval. The contractor will be required to re-excavate the lateral(s) for inspection and a penalty of \$50 must be paid for the reinspection and each inspection required thereafter.

Grease interceptors, where required, shall be provided and sized in accordance with the Indiana Plumbing Code and the Indiana State Board of Health Bulletin S.E. 13.

Revised May 31, 2022